

**MARYLAND DEPARTMENT OF PLANNING  
MARYLAND HISTORICAL TRUST  
JEFFERSON PATTERSON PARK & MUSEUM**

**JUNE 1, 2024**

**REQUEST FOR PROPOSALS – SOLICITATION FY24-25  
JPPM PAVILION RESTROOM RENOVATIONS**

**NOTICE TO INTERESTED PARTIES**

Jefferson Patterson Park & Museum (JPPM) is seeking a firm to Provide JPPM Pavilion Restroom Renovations as outlined in the attached Project Specifications entitled “**JPPM PAVILION RESTROOM RENOVATIONS**”. Also included are the:

- “Bid/Proposal Affidavit” (attachment 1),
- “Conflict of Interest Affidavit and Disclosure” (attachment 2),
- A sample contract (attachment 3),
- Mandatory Terms and Conditions (attachment 4).
- A No Reply Form (attachment 5).
- Reference Form (attachment 6)
- Map of Jefferson Patterson Park and Museum (attachment 7).

A prebid meeting will be held on June 11, 2024, at 11:30 am.

Offerors must submit a proposal to eMaryland Marketplace and be received **no later than 3:00 pm on Friday, July 12, 2024**. Any proposal received after this time and date will not be accepted.

Please submit questions to both:

Eric Frere  
Assistant Director, JPPM  
443-845-4350  
[eric.frere@maryland.gov](mailto:eric.frere@maryland.gov)

Dimitrios Papadakis  
Director of Facilities, JPPM  
443-710-2599  
[d.papadakis@maryland.gov](mailto:d.papadakis@maryland.gov)

The proposal package must be submitted according to Section III, “Bid Submission Packet”, and must include:

1. The Proposal, completed according to Section III, “Submission Packet”
2. The Financial Statement, completed according to Section III, “Submission Packet”
3. Completed “Bid Affidavit Form”.
4. Completed “Conflict of Interest Disclosure Form”.
5. Current Maryland licenses or certifications, per section II.D [“Permits, Certificates, Laws...”].
6. Current insurance certificates, per section II.C [“Permits, Certificates, Laws...”].
7. Completed No Reply Form if not bidding.
8. Acknowledgement of receipt of any amendment(s) to this RFP.