PRE-BID CONFERENCE SUMMARY

Monday, June 16, 2025 at 10 a.m.
Project No. P-062-250-010 / *e*MMA ID BPM051318

Project Title: Renovate the South Pier and Demolish the Loading Dock

Ladies/Gentlemen:

The Department of Natural Resources conducted a Pre-Bid Conference for Renovation of the South Pier and Demolish the Loading Dock, St. Clements Island, St. Mary's County, Maryland. An attendance list with the names of attendees has been distributed with this Summary.

This Summary is being issued to document the Pre-Bid Conference. The Procurement Officer, Jacquelyn Truffer, convened the conference at 10 a.m. Conference attendees introduced themselves.

Jacquelyn Truffer reviewed the following key information from the solicitation:

- This procurement has been designated for Certified Small Businesses with the State.
- Minutes of the Pre-Proposal Conference will not be transcribed, although the State will provide a written summary after the conference. Any substantive questions should be submitted to the Procurement Officer in writing, via email. Questions submitted in writing will receive a written response that will be posted in eMMA.
- All questions must be in writing via email to the Procurement Officer on or before June 23, 2025 @ 5:00 p.m.*
- Bids response packages must be uploaded via eMMA.
- The bid due date for this solicitation is Friday, July 11, 2025 at 5:00 p.m.*

Theresa Bees reviewed the MBE program requirements.

Participants visited St. Clements Island and Benjamin Degenhard reviewed the Scope of Work for the South Pier and Loading Dock.

*** See Addendum(s) to BPM051318 for due date changes.**

Date Issued: June 20, 2025

By: jacquelyn truffer

Jacquelyn Truffer

Procurement Officer Trainee

MARYLAND
DEPARTMENT OF
NATURAL RESOURCES

Wes Moore, Governor
Aruna Miller, Lt. Governor
Josh Kurtz, Secretary
David Goshorn, Deputy Secretary

Pre-Bid Meeting/Site Visit
Date/Time: Jun 16, 2025 9:45 AM
Subject: P-062-250-010 / *e*MMA ID BPM051318 Renovate the South Pier and Demolish the Loading Dock
Location: 38370 Point Breeze Road, Coltons Point, MD 20626

Name	Company/Organization	Phone Number	Email Address
Jackie Trufflin	DNR	410 ~~280~~ 260 8063	jacquelyn.Trufflin@maryland.gov
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Tyler Williams	DNR		tyler.williams1@
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